

### AMWAY (MALAYSIA) HOLDINGS BERHAD

Registration No: 199501011153 (340354-U) (Incorporated in Malaysia)

### NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the 26<sup>th</sup> Annual General Meeting ("AGM") of AMWAY (MALAYSIA) HOLDINGS BERHAD ("the Company") will be conducted entirely through live streaming from the broadcast venue at Van Andel & DeVos Training Centre, Amway (Malaysia) Sdn. Bhd., 28, Jalan 223, 46100 Petaling Jaya, Selangor Darul Ehsan, Malaysia ("Broadcast Venue") on Tuesday, 25 May 2021 at 9.30 a.m. to transact the following businesses:

### **AGENDA**

## As Ordinary Business

(Please refer to Note 1 of the Explanatory Notes)	To receive the Audited Financial Statements for the financial year ended 31 December 2020 together with the Directors' and the Auditors' Reports thereon.	1.
Ordinary Resolution 1	To re-elect Mr Low Han Kee who is retiring pursuant to Clause 76(3) of the Constitution of the Company ("the Constitution")	2.
Ordinary Resolution 2	. To re-elect Dato' Abdullah Thalith Bin Md Thani who is retiring pursuant to Clause 76(3) of the Constitution.	3.
Ordinary Resolution 3	To re-elect Encik Abd Malik Bin A Rahman who is retiring pursuant to Clause 76(3) of the Constitution.	4.
Ordinary Resolution 4	To approve the Directors' fees and benefits of up to RM650,000.00 for the financial year ending 31 December 2021 (2020: fees and benefits of up to RM600,000.00).	5.
Ordinary Resolution 5	. To re-appoint Ernst & Young PLT as Auditors of the Company and to authorise the Directors to fix their remuneration.	6.

### As Special Business

To consider and, if thought fit, to pass with or without modifications, the following Ordinary Resolution:

7. Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature with Access Business Group International LLC ("ABGIL") and Amway (Singapore) Pte. Ltd. ("Amway (S)") ("Proposed Renewal of Shareholders' Mandate")

"THAT approval be and is hereby given for the Company and/or its subsidiaries ("Group") to enter into recurrent transactions of a revenue or trading nature with ABGIL and Amway (S) as set out in Section 2.4 of the Circular to shareholders dated 23 April 2021, which are subject to the approval of the Proposed Renewal of Shareholders' Mandate, provided that such recurrent transactions are necessary for the day-to-day operations and are carried out in the ordinary course of business and at arms-length basis on normal commercial terms which are consistent with the Group's normal business practices and policies and on terms not more favourable to the related parties than those generally available to the public and on terms not to the detriment of the minority shareholders;

Ordinary Resolution 6

AND THAT such approval shall be in force until:

- (i) the conclusion of the next Annual General Meeting of the Company ("AGM") at which time it will lapse, unless by a resolution passed at that meeting, the authority is renewed;
- (ii) the expiration of the period within which the next AGM is required to be held under Section 340(2) of the Companies Act 2016 (but must not extend to such extension as may be allowed under Section 340(4) of the Companies Act 2016); or
- (iii) revoked or varied by ordinary resolution passed by the shareholders in a general meeting,

whichever is the earlier;

AND THAT the Directors of the Company be and are hereby authorised to do all such acts and things (including, without limitation, to execute all such documents and to assent to any conditions, variations and/or amendments) in the interest of the Company to give effect to the aforesaid shareholders' mandate."

8. To transact any other business of which due notice is given in accordance with the Companies Act 2016 and the Constitution.

BY ORDER OF THE BOARD

WONG WAI FOONG (MAICSA 7001358) SSM PC No. 202008001472

KUAN HUI FANG (MIA 16876) SSM PC No. 202008001235

Company Secretaries

Kuala Lumpur Dated this 23 April 2021

### Notes:

## 1. IMPORTANT NOTICE

The Broadcast Venue is **strictly for the purpose of complying with Section 327(2) of the Companies Act 2016** which requires the Chairperson of the meeting to be present at the main venue of the meeting.

Shareholders will not be allowed to attend the 26th AGM in person at the Broadcast Venue on the day of the meeting.

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, "participate") remotely at the 26<sup>th</sup> AGM using the Remote Participation and Voting facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn. Bhd. via its **TIIH Online** website at https://tiih.online.

Please read these Notes carefully and follow the procedures in the <u>Information for Shareholders on 26<sup>th</sup> AGM</u> in order to participate remotely via RPV.

- 2. For the purpose of determining who shall be entitled to participate in this AGM via RPV, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to the Company, the **Record of Depositors as at 17 May 2021**. Only a member whose name appears on this Record of Depositors shall be entitled to participate in this AGM via RPV.
- 3. A member who is entitled to participate in this AGM via RPV is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to participate in his/her place. A proxy may but need not be a member of the Company.
- 4. A member of the Company who is entitled to attend and vote at a general meeting of the Company may appoint not more than two (2) proxies to participate instead of the member at the AGM.
- 5. If two (2) proxies are appointed, the entitlement of those proxies to vote on a show of hands shall be in accordance with the listing requirements of the stock exchange.
- 6. Where a member of the Company is an authorised nominee as defined in the Securities Industry (Central Depositories) Act 1991 ("Central Depositories Act"), it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
- 7. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Central Depositories Act which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act.
- 8. Where a member appoints more than one (1) proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
- 9. A member who has appointed a proxy or attorney or authorised representative to participate at the 26<sup>th</sup> AGM via RPV must request his/her proxy or attorney or authorised representative to register himself/herself for RPV via TIIH Online website at https://tiih.online. Procedures for RPV can be found in the Information for Shareholders on 26<sup>th</sup> AGM.
- 10. The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote:



## (i) In hard copy form

In the case of an appointment made in hard copy form, the proxy form must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.

## (ii) By electronic means

The proxy form can be electronically lodged with the Share Registrar of the Company via TIIH Online at https://tiih.online. Kindly refer to the Information for Shareholders on the procedures for electronic lodgement of proxy form via TIIH Online.

- 11. Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly.
- 12. Last date and time for lodging the proxy form is Sunday, 23 May 2021 at 9.30 a.m.
- 13. Any authority pursuant to which such an appointment is made by a power of attorney must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.
- 14. For a corporate member who has appointed an authorised representative, please deposit the **ORIGINAL** certificate of appointment of authorised representative with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia. The certificate of appointment of authorised representative should be executed in the following manner:
  - (i) If the corporate member has a common seal, the certificate of appointment of authorised representative should be executed under seal in accordance with the constitution of the corporate member.
  - (ii) If the corporate member does not have a common seal, the certificate of appointment of authorised representative should be affixed with the rubber stamp of the corporate member (if any) and executed by:
    - (a) at least two (2) authorised officers, of whom one shall be a director; or
    - (b) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated.
- 15. It is important that you read the Information for Shareholders on 26th AGM.
- 16. Shareholders are advised to check the Company's website at www.amway.my and announcements from time to time for any changes to the administration of the 26<sup>th</sup> AGM that may be necessitated by changes to the directives, safety and precautionary requirements and guidelines prescribed by the Government of Malaysia, Ministry of Health, Malaysian National Security Council, Securities Commission Malaysia and/or other relevant authorities.

## **Explanatory Notes on Ordinary Business:**

1. Agenda item 1

This agenda item is meant for discussion only as the provision of Section 340(1)(a) of the Companies Act 2016 does not require a formal approval of shareholders for the Audited Financial Statements. Hence, this item on the Agenda is **not put forward for voting**.

2. Ordinary Resolutions 1, 2 and 3

Mr Low Han Kee, Dato' Abdullah Thalith Bin Md Thani and Encik Abd Malik Bin A Rahman are standing for re-election as Directors of the Company and being eligible, have offered themselves for re-election at the 26th AGM.

The Board of Directors ("the Board") has through the Nominating Committee, considered the assessment of the Directors and collectively agreed that they meet the criteria as prescribed by Paragraph 2.20A of the Main Market Listing Requirement ("MMLR") on character, experience, integrity, competence and time to effectively discharge their roles as Directors.

The Board has also through the Nominating Committee, conducted an assessment on Dato' Abdullah Thalith Bin Md Thani and Encik Abd Malik Bin A Rahman's independence and is satisfied that they have complied with the criteria prescribed by the MMLR and Malaysian Code on Corporate Governance.

### 3. Ordinary Resolution 4

Shareholders' approval is sought under Ordinary Resolution 4 to allow the Company to pay Directors' fees and benefits for the financial year ending 31 December 2021. The Directors' fees and benefits are based on the targeted Board size and the number of scheduled Board and Committee Meetings for the financial year ending 31 December 2021. In the event the proposed amount is insufficient, approval will be sought at the next AGM for the shortfall.

## 4. Ordinary Resolution 5

The Board has through the Audit Committee, considered the re-appointment of Ernst & Young PLT as Auditors of the Company. The factors considered by the Audit Committee in making the recommendation to the Board to table their re-appointment at the 26<sup>th</sup> AGM are disclosed in the Corporate Governance Overview Statement of this Annual Report.

## **Explanatory Note on Special Business**

## 1. Ordinary Resolution 6

This Resolution, if passed, will allow the Group to renew its existing mandate obtained at the 25th AGM held on 23 June 2020 to enter into recurrent related party transactions of a revenue or trading nature with ABGIL and Amway (S) in the ordinary course of business, and the necessity to convene separate general meetings from time to time to seek shareholders' approval as and when such recurrent related transactions occur would not arise. Besides facilitating a smoother and more efficient conduct of business, this would substantially reduce administrative time, inconvenience, expenses associated with the convening of such meetings and would place the Group in a better position to leverage and take advantage of business opportunities as and when they may arise, without compromising the corporate objectives of the Group. The shareholders' mandate is subject to renewal on an annual basis.

Please refer to the Circular to Shareholders dated 23 April 2021 for further details.



# Information for Shareholders On 26<sup>th</sup> Annual General Meeting

Date: Tuesday, 25 May 2021

**Time** : 9.30 a.m.

**Broadcast** 

Venue : Van Andel & DeVos Training Centre

Amway (Malaysia) Sdn. Bhd. 28, Jalan 223, 46100 Petaling Jaya Selangor Darul Ehsan, Malaysia

### PRECAUTIONARY MEASURES AGAINST THE COVID-19 PANDEMIC

In view of the COVID-19 pandemic and as part of our safety measures, the 26<sup>th</sup> Annual General Meeting ("AGM") will be conducted entirely through live streaming from the Broadcast Venue. This is line with the Guidance Note on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia.

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairperson of the meeting to be present at the main venue of the meeting. Shareholders **will not be allowed** to attend the 26<sup>th</sup> AGM in person at the Broadcast Venue on the day of the meeting.

We **strongly encourage** you to attend the 26<sup>th</sup> AGM via the Remote Participation and Voting ("RPV") facilities. You may also consider appointing the Chairperson of the Meeting as your proxy to attend and vote on your behalf at the 26<sup>th</sup> AGM.

Due to the constant evolving COVID-19 situation in Malaysia, we may be required to change the arrangements of our 26th AGM at short notice. Kindly check the Company's website or announcements for the latest updates on the status of the 26th AGM.

The Company will continue to observe the precautionary requirements and guidelines prescribed by the Government of Malaysia, Ministry of Health, Malaysian National Security Council, Securities Commission Malaysia and/or other relevant authorities.

### REMOTE PARTICIPATION AND VOTING

The RPV facilities are available on Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor")'s **TIIH Online** website at https://tiih.online

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, "participate") remotely at the 26<sup>th</sup> AGM using RPV facilities from Tricor.

Kindly refer to the Procedures for RPV as set out below for the requirements and procedures.

## PROCEDURES FOR REMOTE PARTICIPATION AND VOTING VIA RPV FACILITIES

Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 26th AGM using the RPV facilities:

## On 26th Annual General Meeting

## Before the 26th AGM Day

	Procedure	Action
(i)	Register as a user with TIIH Online	<ul> <li>Using your computer, access to website at https://tiih.online. Register as a user under the "e-Services" and select "Create Account by Individual Holder". Refer to the tutorial guide posted on the homepage for assistance.</li> <li>Registration as a user will be approved within one (1) working day and you will be notified via e-mail.</li> <li>If you are already a user with TIIH Online, you are not required to register as a user again. You will receive an e-mail to notify you that the remote participation for the 26th AGM is available for registration at TIIH Online.</li> </ul>
(ii)	Submit your request to attend 26 <sup>th</sup> AGM remotely	<ul> <li>Registration is open from Friday, 23 April 2021 until the day of 26<sup>th</sup> AGM on Tuesday, 25 May 2021. Shareholder(s) or proxy(ies) or corporate representative(s) or attorney(s) are required to pre-register their attendance for the 26<sup>th</sup> AGM to ascertain their eligibility to participate the 26<sup>th</sup> AGM using the RPV.</li> <li>Login with your user ID (i.e. e-mail address) and password and select the corporate event:         (Registration) Amway (Malaysia) Holdings Berhad 26<sup>th</sup> AGM     </li> <li>Read and agree to the Terms &amp; Conditions and confirm the Declaration.</li> <li>Select "Register for Remote Participation and Voting".</li> <li>Review your registration and proceed to register.</li> <li>System will send an e-mail to notify that your registration for remote participation is received and will be verified.</li> <li>After verification of your registration against the Record of Depositors as at 17 May 2021, the system will send you an e-mail after 23 May 2021 to approve or reject your registration for remote participation.         (Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV).     </li> </ul>

## On the 26th AGM Day

	Procedure	Action
(i) Login to TIIH Online		Login with your user ID and password for remote participation at the 26 <sup>th</sup> AGM at any time from 9.00 a.m. i.e. 30 minutes before the commencement of meeting at 9.30 a.m. on Tuesday, 25 May 2021.
(ii)	Participate through Live Streaming	<ul> <li>Select the corporate event:         (Live Stream Meeting) Amway (Malaysia) Holdings Berhad 26<sup>th</sup> AGM to engage in the proceedings of the 26<sup>th</sup> AGM remotely.</li> <li>If you have any question for the Chairperson/Board, you may use the query box to transmit your question. The Chairperson/Board will try to respond to questions submitted by remote participants during the 26<sup>th</sup> AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible, after the meeting.</li> </ul>
(iii)	Online remote voting	<ul> <li>Voting session commences from 9:30 a.m. on Tuesday, 25 May 2021 until a time when the Chairperson announces the end of the session.</li> <li>Select the corporate event:         <ul> <li>(Remote Voting) Amway (Malaysia) Holdings Berhad 26th AGM or if you are on the live stream meeting page, you can select "GO TO REMOTE VOTING PAGE" button below the Query Box.</li> </ul> </li> </ul>

## On 26th Annual General Meeting

## On the 26th AGM Day (Cont'd)

	Procedure	Action
(iii)	Online remote voting	Read and agree to the Terms & Conditions and confirm the Declaration.
		Select the CDS account that represents your shareholdings.
		Indicate your votes for the resolutions that are tabled for voting.
		Confirm and submit your votes.
(iv)	End of remote participation	Upon the announcement by the Chairperson on the conclusion of the
		26 <sup>th</sup> AGM, the Live Streaming will end.

## Notes to users of the RPV facilities:

- (i) Should your registration for RPV be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
- (ii) The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
- (iii) In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting on the meeting day, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 for assistance or e-mail to tiih.online@my.tricorglobal.com for assistance.

### **ENTITLEMENT TO PARTICIPATE AND APPOINTMENT OF PROXY**

Only members whose names appear on the Record of Depositors as at 17 May 2021 shall be eligible to attend, speak and vote at the 26<sup>th</sup> AGM or appoint a proxy(ies) and/or the Chairperson of the Meeting to attend and vote on his/her behalf.

In view that the 26th AGM will be conducted on a virtual basis, a member can appoint the Chairperson of the Meeting as his/her proxy and indicate the voting instruction in the Proxy Form.

If you wish to participate in the 26<sup>th</sup> AGM yourself, please do not submit any Proxy Form for the 26<sup>th</sup> AGM. You will not be allowed to participate in the 26<sup>th</sup> AGM together with a proxy appointed by you.

Accordingly, proxy forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the 26<sup>th</sup> AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **Sunday, 23 May 2021** at **9.30** a.m:

- (i) In Hard copy:
  - a) By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur;
  - b) By fax at 03-2783 9222 or e-mail to is.enquiry@my.tricorglobal.com.
- (ii) By Electronic form:

All shareholders can have the option to submit proxy forms electronically via TIIH Online and the steps to submit are summarised below:

## On 26<sup>th</sup> Annual General Meeting

Procedure	Action
i. Steps for Individual Shareholder	<u>'S</u>
Register as a user with TIIH Online	<ul> <li>Using your computer, please access the website at https://tiih.online. Register as a user under the "e-Services". Please refer to the tutorial guide posted on the homepage for assistance.</li> <li>If you are already a user with TIIH Online, you are not required to register as a user again.</li> </ul>
Proceed with submission of Proxy Form	<ul> <li>After the release of the Notice of Meeting by the Company on Friday, 23 April 2021, login with your username (i.e. email address) and password.</li> <li>Select the corporate event: Amway (Malaysia) Holdings Berhad 26th AGM - "Submission of Proxy Form".</li> <li>Read and agree to the Terms and Conditions and confirm the Declaration.</li> <li>Insert your CDS account number and indicate the number of shares for your proxy(ies) to vote on your behalf.</li> <li>Indicate your voting instructions - FOR or AGAINST, otherwise your proxy will decide on your votes.</li> <li>Review and confirm your proxy(ies) appointment.</li> <li>Print the Proxy Form for your record.</li> </ul>
ii. Steps for corporation or institut	l control of the cont
Register as a User with TIIH Online	<ul> <li>Access TIIH Online at https://tiih.online</li> <li>Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects "Create Account by Representative of Corporate Holder".</li> <li>Complete the registration form and upload the required documents.</li> <li>Registration will be verified, and you will be notified by email within one (1) to two (2) working days.</li> <li>Proceed to activate your account with the temporary password given in the email and re-set your own password.</li> <li>Note: The representative of a corporation or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact</li> </ul>
Proceed with submission of Proxy Form	<ul> <li>our Share Registrar if you need clarifications on the user registration.</li> <li>Login to TIIH Online at https://tiih.online</li> <li>Select the corporate exercise name: "Amway (Malaysia) Holdings Berhad: Submission of Proxy Form".</li> <li>Agree to the Terms &amp; Conditions and Declaration.</li> <li>Proceed to download the file format for "Submission of Proxy Form" in accordance with the Guidance Note set therein.</li> <li>Prepare the file for the appointment of proxy(ies) by inserting the required data.</li> <li>Submit the proxy appointment file.</li> <li>Login to TIIH Online, select corporate exercise name: "Amway (Malaysia) Holdings Berhad: Submission of Proxy Form".</li> <li>Proceed to upload the duly completed proxy appointment file.</li> <li>Select "Submit" to complete your submission.</li> <li>Print the confirmation report of your submission for your record.</li> </ul>



## On 26th Annual General Meeting

### **VOTING AT MEETING**

The voting at the 26<sup>th</sup> AGM will be conducted on a poll pursuant to Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities"). The Company has appointed Tricor to conduct the poll voting electronically ("e-voting") via Tricor e-Vote application ("Tricor e-Vote App") and Coopers Professional Scrutineers Sdn Bhd as Independent Scrutineers to verify the poll results.

Shareholders can proceed to vote on the resolutions before the end of the voting session which will be announced by the Chairperson of the Meeting and submit your votes at any time from the commencement of the 26<sup>th</sup> AGM at 9.30 a.m. Kindly refer to "Procedures for Remote Participation and Voting via RPV Facilities" provided above for guidance on how to vote remotely via TIIH Online.

## **RESULTS OF THE VOTING**

The resolutions proposed at the 26<sup>th</sup> AGM and the results of the voting will be announced at the 26<sup>th</sup> AGM and subsequently via an announcement made by the Company through Bursa Securities at www.bursamalaysia.com.

### PRE-MEETING SUBMISSION OF QUESTIONS TO THE BOARD OF DIRECTORS

The Board recognises that the 26<sup>th</sup> AGM is a valuable opportunity for the Board to engage with shareholders. In order to enhance the efficiency of the proceedings of the 26<sup>th</sup> AGM, shareholders may in advance, before the 26<sup>th</sup> AGM, submit questions to the Board of Directors via Tricor's TIIH Online website at https://tiih.online, by selecting "e-Services" to login, post your questions and submit it electronically no later than **Sunday, 23 May 2021**. The Board of Directors will endevour to address the questions received at the 26<sup>th</sup> AGM.

### ANNUAL REPORT

The Annual Report is available on:

- 1. The Company's website https://www.amway.my/about-amway/investor-relations/annual-reports-announcements; and
- 2. Bursa Securities's website www.bursamalaysia.com under Company's announcements.

You may request for a printed copy of the Annual Report at https://tiih.online by selecting "Request for Annual Report" under the "Investor Services".

Kindly consider the environment before you decide to request for the printed copy of the Annual Report. The environmental concerns like global warming, deforestation, climate change and many more affect every human, animal and nation on this planet.

## NO DOOR GIFT/FOOD VOUCHER

There will be **no distribution** of door gifts or food vouchers for the 26<sup>th</sup> AGM since the meeting is being conducted on a fully virtual basis.

Amway (Malaysia) Holdings Berhad would like to thank all its shareholders for their co-operation and understanding in these challenging times.

## **ENQUIRY**

If you have any enquiry prior to the meeting, please call our Share Registrar, Tricor at +603-2783 9299 during office hours i.e. from 8.30 a.m. to 5.30 p.m. (Monday to Friday, except on public holidays).

## AMWAY (MALAYSIA) HOLDINGS BERHAD

Registration No.: 199501011153 (340354-U)

(Incorporated in Malaysia)

Proxy	Form
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^I/We		NRIC/Passport/0	Company No.:		
[Full name in block and as per NRIC/passp	ort]		. , _		
Tel/HP No: of		[Full address]			
peing member(s) of Amway (Malaysia) Holdings Berhad, hereby	/ annoint				
	, арропіс.		_		
Full Name (in Block and as per NRIC/Passport)	NRIC/Passport No.		Proportion of Sharehol		reholdings
			No. of Sha	res	%
Address					
^and/or					
Full Name (in Block and as per NRIC/Passport)	NRIC/Passport	NRIC/Passport No.		Proportion of Shareholdin	
			No. of Sha	res	%
Address	,				
Annual General Meeting ("AGM") of the Company which Van Andel & DeVos Training Centre, Amway (Malaysia) S ("Broadcast Venue") on Tuesday, 25 May 2021 at 9.30 a.r	5dn. Bhd., 28, Jalan 22	3, 46100 Petaling	Jaya, Selango	r Darul El	
Description of Resolution4		Resolution		For	Against
1. Re-election of Mr. Low Han Kee as Director		Ordinary Resolu	tion 1		
2. Re-election of Dato' Abdullah Thalith Bin Md Thani as Dire	ctor	Ordinary Resolution 2			
3. Re-election of Encik Abd Malik Bin A Rahman as Director		Ordinary Resolution 3			
4. Approval of Directors' fees and benefits for the financial year ending 31 December 2021		Ordinary Resolution 4			
5. Re-appointment of Ernst & Young PLT as Auditors of the Co the Directors to fix their remuneration	ompany and authorise	Ordinary Resolu	tion 5		
Proposed Renewal of Shareholders' Mandate for Recurren Transactions of a Revenue or Trading Nature	t Related Party	Party Ordinary Resolut			
[Please indicate with an "X" in the space provided whether you wish your votes to be thinks fit.]	pe cast for or against the resolut	ions. In the absence of spe	ecific direction, your	oroxy will vote	or abstain as he/sh
Signed this day of 2021		_	C	signature*	
^ Delete whichever is inapplicable				Member	

<sup>• •</sup> 

<sup>\*</sup> Manner of execution:

<sup>(</sup>a) If you are an individual member, please sign where indicated.

<sup>(</sup>b) If you are a corporate member which has a common seal, this proxy form should be executed under seal in accordance with the constitution of your corporation.

<sup>(</sup>c) If you are a corporate member which does not have a common seal, this proxy form should be affixed with the rubber stamp of your company (if any) and executed by:
(i) at least two (2) authorised officers, of whom one shall be a director; or

<sup>(</sup>ii) any director and/or authorised officers in accordance with the laws of the country under which your corporation is incorporated.

#### Notes

#### 1. IMPORTANT NOTICE

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairperson of the meeting to be present at the main venue of the meeting.

Shareholders will not be allowed to attend the 26th AGM in person at the Broadcast Venue on the day of the meeting.

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, "participate") remotely at the 26" AGM using the Remote Participation and Voting facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn. Bhd. via its TIIH Online website at https://tiih.online.

#### Please read these Notes carefully and follow the procedures in the Information for Shareholders on 26th AGM in order to participate remotely via RPV.

- 2. For the purpose of determining who shall be entitled to participate in this AGM via RPV, the Company shall be requesting Bursa Malaysia Depository Sdn. Bhd. to make available to the Company, the Record of Depositors as at 17 May 2021. Only a member whose name appears on this Record of Depositors shall be entitled to participate in this AGM via RPV.
- 3. A member who is entitled to participate in this AGM via RPV is entitled to appoint a proxy or attorney or in the case of a corporation, to appoint a duly authorised representative to participate in his/her place. A proxy may but need not be a member of the Company.
- 4. A member of the Company who is entitled to attend and vote at a general meeting of the Company may appoint not more than two [2] proxies to participate instead of the member at the AGM.
- 5. If two [2] proxies are appointed, the entitlement of those proxies to vote on a show of hands shall be in accordance with the listing requirements of the stock exchange
- 6. Where a member of the Company is an authorised nominee as defined in the Securities Industry (Central Depositories) Act 1991 ("Central Depositories Act"), it may appoint not more than two (2) proxies in respect of each securities account it holds in ordinary shares of the Company standing to the credit of the said securities account.
- 7. Where a member of the Company is an exempt authorised nominee which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("omnibus account"), there is no limit to the number of proxies which the exempt authorised nominee may appoint in respect of each omnibus account it holds. An exempt authorised nominee refers to an authorised nominee defined under the Central Depositories Act which is exempted from compliance with the provisions of Section 25A(1) of the Central Depositories Act.
- 8. Where a member appoints more than one [1] proxy, the proportion of shareholdings to be represented by each proxy must be specified in the instrument appointing the proxies.
- 9. A member who has appointed a proxy or attorney or authorised representative to participate at the 26th AGM via RPV must request his/her proxy or attorney or authorised representative to register himself/herself for RPV via TIIH Online website at https://tiih.online. Procedures for RPV can be found in the Information for Shareholders on 26th AGM.
- 10. The appointment of a proxy may be made in a hard copy form or by electronic means in the following manner and must be received by the Company not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote:
  - (i) In hard copy form
    - In the case of an appointment made in hard copy form, the proxy form must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia.
  - (ii) By electronic means
    - The proxy form can be electronically lodged with the Share Registrar of the Company via TIIH Online at https://tiih.online. Kindly refer to the Information for Shareholders on the procedures for electronic lodgement of proxy form via TIIH Online.
- 11. Please ensure ALL the particulars as required in the proxy form are completed, signed and dated accordingly.
- 12. Last date and time for lodging the proxy form is Sunday, 23 May 2021 at 9.30 a.m.
- 13. Any authority pursuant to which such an appointment is made by a power of attorney must be deposited with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia not less than forty-eight (48) hours before the time appointed for holding the AGM or adjourned general meeting at which the person named in the appointment proposes to vote. A copy of the power of attorney may be accepted provided that it is certified notarially and/or in accordance with the applicable legal requirements in the relevant jurisdiction in which it is executed.
- 14. For a corporate member who has appointed an authorised representative, please deposit the **ORIGINAL** certificate of appointment of authorised representative with the Share Registrar of the Company at Tricor Investor & Issuing House Services Sdn. Bhd., Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia or alternatively, the Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Malaysia. The certificate of appointment of authorised representative should be executed in the following manner:
  - [i] If the corporate member has a common seal, the certificate of appointment of authorised representative should be executed under seal in accordance with the constitution of the corporate member.
  - (iii) If the corporate member does not have a common seal, the certificate of appointment of authorised representative should be affixed with the rubber stamp of the corporate member (if any) and executed by:
    - (a) at least two (2) authorised officers, of whom one shall be a director; or
    - (b) any director and/or authorised officers in accordance with the laws of the country under which the corporate member is incorporated

fold here along dotted line

**AFFIX STAMP** 

The Share Registrar TRICOR INVESTOR & ISSUING HOUSE SERVICES SDN. BHD.

(Registration No.: 197101000970 (11324-H)

Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur

## AMWAY (MALAYSIA) HOLDINGS BERHAD

Registration No.: 199501011153 (340354-U) (Incorporated in Malaysia)

Dear Valued Shareholders of Amway (Malaysia) Holdings Berhad

In view of the COVID-19 pandemic and as part of our safety measures, the 26<sup>th</sup> Annual General Meeting ("AGM") will be conducted entirely through live streaming from the broadcast venue at Van Andel & DeVos Training Centre, Amway (Malaysia) Sdn. Bhd., 28, Jalan 223, 46100 Petaling Jaya, Selangor Darul Ehsan, Malaysia ("Broadcast Venue") on Tuesday, 25 May 2021 at 9.30 a.m.

Shareholders will **not be allowed** to attend the 26<sup>th</sup> AGM in person at the Broadcast Venue on the day of the meeting.

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, "participate") remotely at the 26<sup>th</sup> AGM using the Remote Participation and Voting facilities ("RPV") provided by Tricor Investor & Issuing House Services Sdn. Bhd. ("Tricor") via its **TIIH Online** website at https://tiih.online.

Please read the Notes in the Notice of AGM carefully and follow the procedures in the Information for Shareholders on 26<sup>th</sup> AGM in order to participate remotely via RPV. If you wish to appoint a proxy to participate and vote on your behalf at the AGM, you may deposit your proxy form in hard copy at the Share Registrar's office or by electronic means through **TIIH Online** at https://tiih.online and select "e-Services" to login.

Please download the following documents by visiting our website at https://www.amway.my/about-amway/investor-relations/annual-reports-announcements by selecting "Annual Report and Corporate Announcements" under the "Investor Relations" section which is located in the "About Amway" section.

- 1. Annual Report 2020
- 2. Circular to Shareholders in relation to the Proposed Renewal of Shareholders' Mandate for Recurrent Related Party Transactions of a Revenue or Trading Nature ("Circular to Shareholders")
- 3. Corporate Governance Report 2020
- 4. Notice of the 26<sup>th</sup> AGM
- 5. Information for Shareholders on 26<sup>th</sup> AGM
- 6. Proxy Form





You may request for a printed copy of the Annual Report 2020 and Circular to Shareholders (No.1 and 2 above) at https://tiih.online by selecting "Request for Annual Report/Circular" under the "Investor Services". A printed copy of the Annual Report 2020 and Circular to Shareholders will be posted to you as soon as possible from the date of receipt of your request.

If you need any assistance, kindly call our Share Registrar, Tricor during office hours i.e. from 8.30 a.m. to 5.30 p.m. (Monday to Friday, except on public holidays).

## Tricor Investor & Issuing House Services Sdn. Bhd.

General Line :+603-2783 9299 Fax Number :+603-2783 9222

Email :is.enquiry@my.tricorglobal.com

We thank you for your continued support to Amway (Malaysia) Holdings Berhad.

Yours faithfully,

Michael Jonathan Duong Managing Director 23 April 2021